



## JANA LOTTINVILLE

Senior Property Manager

425-455-9976



As a Senior Property Manager, Jana manages a diverse portfolio of commercial properties, including office, retail and industrial parks. She provides lease administration, property and tenant improvements and conducts vendor contact negotiations. Her responsibilities include working together with the property managers and the accounting department to complete the team approach to managing the portfolios.

Prior to joining Wallace, Jana worked at Sierra Construction, Inc. specializing in property management, operations, and purchasing. She brings a strong background in construction and building maintenance, as well as tenant relations and improvements. Her experience also includes analyzing problems to find viable solutions. She enjoys building positive vendor relationships and working collaboratively with clients.

Jana is a Washington State native and enjoys hiking, cycling, gardening and trips to Eastern Washington to visit family.

### PROFESSIONAL AFFILIATIONS

Commercial Real Estate  
Women of Seattle (CREW)

Seattle Connection Brunch  
Group

### COMMUNITY INVOLVEMENT

Hopelink Volunteer

Mountains to Sound  
Greenway Volunteer

### CREDENTIALS

Shoreline Community  
College, AA Purchasing

Lake Washington College,  
Coursework in Property  
Management

Washington Real Estate  
Licensee